

WESTWOOD NEIGHBORHOOD COUNCIL

November 13, 2013

Agenda Item #6

1. Elections

"The Department of Neighborhood Empowerment is to be permanently placed in charge of administering elections."

2. Training and Leadership Development (Part 1)

"Neighborhood Council board members be required to complete Ethics, Financial Policy, Sexual Harassment, and ADA Compliance training, and that the Department offer classes including, but not limited to leadership, City government basics, parliamentary procedures, land use, and candidate training."

3. Training and Leadership Development (Part 2)

"There be a citywide standard period of time from date of seating, not to exceed 90 days, that a Board member will have to pass the required training, and that this be enforced by the Neighborhood Council bylaws, which shall prohibit voting on any matter coming before the Neighborhood Council board. Inability of any board member(s) to vote for failure to timely complete training will not affect quorum."

4. Training and Leadership Development (Part 3 – Added Item)

NO OFFICIAL MOTION HERE, BUT COMMISSION ASKS FOR YOUR INPUT ON THE FOLLOWING: During discussion it was proposed that the Commission may amend the recommendation regarding training to include consequences for failure to complete the training within the allowed period of time. The ultimate consequence discussed was the removal by action of the Department of any offending board member.

5. Training and Leadership Development (Part 4 – Added Item)

NO OFFICIAL MOTION HERE, BUT COMMISSION ASKS FOR YOUR INPUT ON THE FOLLOWING: During discussion it was also proposed that the Commission may amend the recommendation regarding training to include Workplace Violence/Bullying Prevention training.

6. Early Notification System

"An Early Notification System be established by each city department, commission, and the City Council, and its committees to provide Neighborhood Councils with a minimum of 60 days notice of any proposed action.

For any proposed ballot measure or ordinance Neighborhood Councils must receive at least 60 days notice."

7. Initiation of Council Files

"Neighborhood Councils should have the right to open Council files. No Neighborhood Council board member shall be required to file a financial disclosure form for a Neighborhood Council to open a Council file. There shall be no limit on the number of Council files that a Neighborhood Council may open each year."

8. Review of Delivery of City Services

"The Board of Neighborhood Commissioners, with the aid and advice of citywide Neighborhood Councils, will adopt policies establishing best practices for monitoring the delivery of City services."

9. Community Impact Statements

"City agendas should once again include the full text of the brief Community Impact Statement (CIS) from each NC submitting one, with links to any background materials that were provided as support. Any time a CIS is, for whatever reason removed from a subsequent agenda, the City Clerk will send a notice to the Neighborhood Council."

10. Neighborhood Councils Presenting at Public Meetings

"Official Neighborhood Council or Neighborhood Council Alliance representatives addressing the City Council, its committees, City commissions, and boards be granted up to 5 minutes of presentation time separate from general public comment, to present the official view of the Neighborhood Council Board or Alliance. Neighborhood Councils should receive priority as City entities and be called for comment before general public comment."

11. Funding and Grants (Part 1)

"Unexpended Neighborhood Council funds should be kept in the Neighborhood Council system, received and administered by the Department of Neighborhood Empowerment."

12. Funding and Grants (Part 2)

"Neighborhood Councils should be allowed to provide funds to City departments provided that the equipment benefits stakeholders, that in addition to the initial requestor there is documentation of the need from a higher level of the department, and that the transfer is accompanied by an MOU, agreement, or a form similar to a neighborhood purposes grant."

13. Funding and Grants (Part 3)

"Overriding principle should be that in the absence of conflicts of interests, the Department of Neighborhood Empowerment should be empowered to seek and receive funds appropriate to their mission and support their operations."