

# F a x

**From:** Breena Yeh  
**Phone:** (310) 503-9233  
**Email:** Kabree@aol.com  
**Subject:** Emerson Arts & Education  
 Foundation Grant Proposal  
**Date:** 10/18/2011

**To:** Lisa Chapman

**Fax:** (310) 825-8704

**Pages:** 6 (including coversheet)

**Urgent** [  ]

**For Review** [  ]

**Reply** [  ]

**Comments:**

Dear Lisa,

Please find enclosed the Emerson Arts and Education Foundation Grant Proposal and copy of our IRS Determination Letter.

We have requested a Grant in the amount of \$10,000 for a part time music instructor. Our music instructor was cut due to the LAUSD budget. This amount allows us to offer music to all 6<sup>th</sup> grade students. However if your budget does not allow for this amount, we will be able to offer some music instruction with whatever amount you are able to grant.

Thank you for your consideration,

Breena Yeh

City of Los Angeles, Department of Neighborhood Empowerment  
Neighborhood Council Funding Program



**APPLICATION for Neighborhood Purposes Grant (NPG)**

This form is to be completed by the applicant seeking the Neighborhood Purposes Grant and submitted to the Neighborhood Council from whom the grant is being sought. All applications for grants must be reviewed and approved in a public meeting. The Neighborhood Council, upon approval of the application, shall submit the approved application along with all required documentation to the Department of Neighborhood Empowerment.

Name of Neighborhood Council you are seeking the grant from: WESTWOOD NEIGHBORHOOD COUNCIL  
Neighborhood Council Name

**SECTION I - APPLICANT VERIFICATION INFORMATION**

1A) EMERSON ARTS & EDUCATION FOUNDATION 26-3286259 CA 1/12/2009  
Organization Name Federal I.D. # (EIN#) State of Incorporation Date of 501(c)(3) Status (if applicable)

1B) P.O. Box 241270 LOS ANGELES CA 90024  
Organization Mailing Address City State Zip Code

1C) \_\_\_\_\_  
Business Address (if different) City State Zip Code

1D) \_\_\_\_\_  
Address of Affiliated Organization (if applicable) City State Zip Code

Name and address of person designated to receive official/legal notices: Name: DARA WILLIAMS

2) P.O. Box 241270 LOS ANGELES CA 90024  
Street City State Zip Code

3) Type of Organization- Please select one: (**Organizations must be located within the City of Los Angeles**)  
 Public School (not to include private schools) or  501(c)(3) Non-profits (other than religious institutions)  
Attach Letterhead Attach IRS Determination Letter

**SECTION II - PROJECT DESCRIPTION**

4) Please describe the Neighborhood Improvement Project for which the grant is intended.  
THE EMERSON ARTS AND EDUCATION FOUNDATION WOULD LIKE TO FUND A PART-TIME MUSIC INSTRUCTOR FOR EMERSON MIDDLE SCHOOL. AT MINIMUM WE WOULD LIKE A TEACHER WHO COULD PROVIDE MUSIC INSTRUCTION TO OUR 6TH GRADE STUDENTS. IN ORDER FOR THE ENTIRE 6TH GRADE CLASS TO PARTICIPATE WE WOULD HIRE AN INSTRUCTOR FOR 2 CLASS PERIODS PER DAY.

5) How will this grant be used to primarily support or serve a non-discriminatory, public purpose and benefit the public at-large.  
THIS GRANT WOULD PROVIDE OUR STUDENTS WITH A MUSIC INSTRUCTION OPPORTUNITY THAT OTHERWISE MANY WOULD NOT BE ABLE TO EXPERIENCE. THE STUDENTS THAT ATTEND EMERSON COME FROM DIVERSE AREAS AND FAMILIES. FOR MANY, THIS WOULD BE A FIRST TIME EXPOSURE TO MUSIC INSTRUCTION. WE BELIEVE STUDENT INVOLVEMENT IN MUSIC INSTRUCTION HAS A POSITIVE IMPACT ON MANY AREAS OF THEIR LIVES. IT IMPROVES A STUDENT'S SELF-DISCIPLINE, COORDINATION, THINKING AND LISTENING SKILLS. THE EMERSON FOUNDATION WOULD LIKE TO PROVIDE THIS OPPORTUNITY TO THE STUDENTS OF EMERSON MIDDLE SCHOOL.



**SECTION V - DECLARATION AND SIGNATURE**

I hereby affirm that, to the best of my knowledge, the information provided herein and communicated otherwise is truly and accurately stated. I further affirm that I have read Appendix A, "What is a Public Benefit," and Appendix B "Conflicts of Interest" of this application and affirm that the proposed project(s) and/or program(s) fall within the criteria of a public benefit project/program and that no conflict of interest exist that would prevent the awarding of  
*Two signatures required*

12A) Executive Director of Non-Profit Corporation or School Principal

DARA WILLIAMS  
PRINT First Name/ Last Name

PRESIDENT  
Title

[Signature]  
Signature

10/17/11  
Date

12B) Secretary of Non-profit Corporation or Assistant School Principal

BREENA YEH  
PRINT First Name/ Last Name

VP OF ADMINISTRATION  
Title

[Signature]  
Signature

10/17/11  
Date

**SECTION VII - FOR DEPARTMENT OF NEIGHBORHOOD EMPOWERMENT USE ONLY**

Date Received

Reviewer Name

Date Reviewed

Application  Complete  Incomplete

REVEIWER'S NOTES

Date submitted to Funding Unit

Method:  In-person  E-mail  Fax  Inter-departmental mail

NPG #

Application  Complete  Incomplete

Funding Unit Notes:

INTERNAL REVENUE SERVICE  
P. O. BOX 2508  
CINCINNATI, OH 45201

JAN 12 2009

Date:

EMERSON ARTS AND EDUCATION  
FOUNDATION  
1650 SELBY AVE  
LOS ANGELES, CA 90024

DEPARTMENT OF THE TREASURY

Employer Identification Number:  
26-3286259  
DLN:  
17053351301008  
Contact Person:  
RENEE RAILLEY NORTON ID# 31172  
Contact Telephone Number:  
(877) 829-5500  
Accounting Period Ending:  
June 30  
Public Charity Status:  
170 (b) (1) (A) (vi)  
Form 990 Required:  
Yes  
Effective Date of Exemption:  
August 06, 2008  
Contribution Deductibility:  
Yes  
Addendum Applies:  
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)