

## WESTWOOD NEIGHBORHOOD COUNCIL MINUTES

NOVEMBER 9, 2016

WESTWOOD PRESBYTERIAN CHURCH, 10822 WILSHIRE BLVD. LOS ANGELES, CA 90024

### 1. CALL TO ORDER

President Lisa Chapman called the meeting to order at 7:07 p.m. Board members in attendance were Angus Beverly, Sandy Brown, Lisa Chapman, Caroline Conway, Chantelle Eastman, Roozbeh Farahanipour, Philip Gabriel, Ann Hayman, Trent Jolly, Mitchell Keiter, David Lorango, Stephen Resnick, Mark Rogo, Scott Whittle, and Laura Winikow. Board members excused were Connie Boukidis and Marcello Robinson. A quorum was present. There were ten stakeholders and guests present.

### 2. APPROVAL OF MINUTES

Stephen Resnick moved to approve the cleaned-up minutes of the October 17, 2016 meeting. Angus Beverly seconded the motion, which carried unanimously.

### 3. COMMENTS BY PUBLIC OFFICIALS

A. UCLA representative Marco Perez announced upcoming November events at UCLA and mentioned that the Beat 'SC bonfire and a basketball game on November 17th may generate some traffic.

B. CD5 Field Deputy Jasmine Shamolian announced that around 25 mature trees will be planted on Westwood Blvd. between Wilshire Blvd. and Santa Monica Blvd. Planting will probably take place in December. Councilmember Koretz met with the Ban Billboard Blight coalition and maintains his opposition to digital billboards in the 5th District.

### 4. WESTWOOD VILLAGE BUSINESS IMPROVEMENT DISTRICT

Megan Furey reported that new tree lighting is being installed. The BID is working on Glendon and

hopes to extend it to Broxton. The north-south streets will be done first and east-west streets will be done when there is money in the budget. New utility box artwork is up around the village. Spireworks will open on November 16th.

## 5. PUBLIC COMMENTS

Stakeholder Steve Sann announced the last library concert of the year on Sunday December 4th at 2:30 p.m. featuring the Fiato String Quartet. Councilmember Koretz will be attending the

Westwood Community Council meeting on November 15th at 7 p.m. at Belmont Village. December 7th will be the grand opening and ribbon cutting ceremony of Plaza Lorena on Lindbrook Drive at 5 p.m. with Mayor Garcetti.

## 6. STANDING COMMITTEE STATUS REPORTS

A. The Executive Committee had no report.

B. Budget

### 1. Approval of Monthly Expenditures

Treasurer Laura Winikow listed the October expenditures as \$100 for facility rental, \$75 for facility setup, \$31.39 for printed material, \$2.62 for postage, and \$123.97 for staffing services. Laura moved to approve these expenses, seconded by Roozbeh Farahanipour, and approved unanimously. For the monthly expenditure report, there is approximately \$35,500 in the budget, not counting the \$5,000 from City Council President Herb Wesson. The \$5,000 needs to be allocated. Laura moved to put the \$5,000 into Neighborhood Purpose Grants, seconded by Lisa Chapman, and approved unanimously.

C. Land Use

### 1. D1 Restaurant

Case Number: ZA-2016-2962 CUB

Project Title: D1

Project Address: 10959 Kinross Avenue, Los Angeles , CA 90024

Supporting Documents: <http://www.wwnc.org/D1>

Contact Info: Sherrie Olson, 909-519-1816

Project Description: CUP for the sale and dispensing of full-line alcoholic beverages for on-site consumption in conjunction with proposed 3,126 sf restaurant with 73 indoor seats operating 6 am - 2 am daily.

Motion: The WWNC supports D1's project for a Conditional Use Beverage permit pursuant to Los Angeles Municipal Code Section 12.24, W-1, to allow the sale of a full line of alcohol for on-site consumption at an existing 3,126 sf 62 seat restaurant with an 11 seat bar area during business hours on Sundays-Thursdays from 10:00 a.m. to 11:00 p.m., on Fridays-Saturdays from 10:00 a.m.-12:00 a.m., subject to D1 filing a Petition for a Conditional License (due to the undue concentration of on-site consumption alcohol licenses within the subject Census Tract) with the California Department of Alcoholic Beverage Control relative to their sale and distribution of alcoholic beverages that incorporates the following conditions:

1. Alcohol sales shall be limited to their business hours on Sundays-Thursdays from 11:00 a.m. to 11:00 p.m., Fridays-Saturdays from 10:00 a.m.-12:00 a.m. All alcohol sales limited to the interior of the premises.
2. No "Happy Hour" type of reduced price alcoholic beverage promotion shall be allowed. This restriction does not apply to reduced food and beverage promotions for patrons. Reduced price food is allowed.
3. Any graffiti painted or marked upon the premises or on any adjacent area under the control of the applicant shall be removed or painted over within 24 hours of discovery.
4. There shall be no coin operated games or video machines or other amusement devices maintained upon the premises at any time.
5. The applicant shall be responsible for maintaining the premises free of litter.
6. No alcoholic beverages shall be sold, served or consumed on any property adjacent to the licensed premises under the control of the applicant.
7. There shall be no exterior advertising sign indicating the availability of alcohol in the premises.
8. Applicant shall not permit any loitering at the premises or in any outside dining area.
9. Applicant shall conduct the premises at all times with due regard for the peaceful and quiet enjoyment of the surrounding community and adjacent property users.
10. All employees involved with sales of alcohol to customers shall be at least 18 years of age. Within 90 days of the issuance of the alcohol beverage license, applicant shall make arrangements for all employees who manage, supervise, dispense or are involved with the sale of alcoholic

beverages to patrons to enroll in the Los Angeles Police Department “Standardized Training for Alcohol Retailers” (STAR). The training shall be conducted for all newly hired employees within 90 days of their employment. The applicant shall request written confirmation of completion of the initial training from the Police Department and shall submit a copy of such a request to any relevant governmental authority requiring same.

11. The telephone number of a responsible party representative of applicant shall be available from the cashier in the premises in the event of any disturbances or complaints regarding the operation of the subject facility.

12. Signs shall be prominently posted stating that California state law prohibits the sale of alcoholic beverages to persons who are under the age of twenty-one years or intoxicated and no such sales will be made.

13. The premises shall at all times be operated in conformity with the Los Angeles Municipal Code and all other constitutionally applicable state laws and local codes.

14. The premises shall be maintained at all times as a bona fide restaurant. At all times during normal meal hours, during which the applicant is exercising the privileges of the ABC license, said applicant shall offer menus and meals consistent with what is customarily offered during said meal periods. Food service shall be available to customers at all times when alcoholic beverages are offered for sale.

15. The quarterly gross sales of alcoholic beverages shall not exceed 50% of total gross sales during that quarter. The applicant shall at all times maintain records which reflect said sales.

16. No pool nor billiard tables may be maintained on the premises.

17. No more than two television sets, screens or monitors, other than those used exclusively by employees for point of sale systems or company administrative business, shall be maintained on the premises and they shall be only inside the premises, not visible from the exterior.

18. There shall be no dancing permitted on the premises at any time.

19. There shall be no live entertainment consisting of a disc jockey, karaoke, topless entertainment or fashion shows. However, applicant reserves the right, in the future, to apply for a live entertainment permit to permit live music performance that would not consist of anything larger than a quartet, inside the premises only, but will not do so

unless properly licensed and permitted by all relevant government authorities.

20. Applicant shall insure that any use of the public right of way for any food or alcoholic beverage service is in full compliance with the L.A.M.C., including the Westwood Village Specific Plan and the applicable ABC regulations.

21. The sale or service of any alcoholic beverages in pitchers is strictly prohibited.

22. Beer shall not be sold or served in quantities of more than 22 ounces per serving.

23. The main purpose and use of the facility shall always be for a full service restaurant.
24. The approved conditions for this restaurant shall be retained on the premises at all times and produced immediately upon request of the Police Department or City Planning.
25. There shall be no admission charge for entry to the premises nor any cover charge nor shall there be a requirement to purchase a minimum number of alcoholic drinks.
26. Amplified or live music, if presented, shall conform in decibel level to the standards of the Los Angeles Municipal Code (Sound Ordinance).
27. The subject alcohol beverage license shall not be exchanged for a public premises-type license nor operated as a public premises.
28. Applicant shall comply with all relevant provisions of the California Code prohibiting smoking within any place of employment.
29. Applicant shall not sell any alcoholic beverage to any minor. When a bottle or carafe of wine is served, all I.D.'s of all patrons at that table must be verified as being over the age of 21 years.
30. Any future or successor owner or operator of the approved restaurant with full-alcohol service for onsite consumption, must file a new Plan Approval Application with notice to a 500 foot radius to allow the Zoning Administrator to review the "mode and character" of usage. Any change to the mode or character of the existing restaurant to a different public hospitality use with on-site alcoholic beverage consumption would also require such  
  
Plan Approval. Letters stating same shall be sent to both the Zoning Administrator assigned to Case Number ZA-2016-2962-CUB and to the California State Alcoholic Beverage Control Board.
31. D1 must come to WWNC for plan approval.
32. No hookah will be allowed.

Lisa Chapman moved to support the motion, seconded by David Lorango, and carried unanimously. Chantelle Eastman moved to amend the motion by adding a condition: D1 must come to WWNC for plan approval, seconded by Scott Whittle and carried unanimously. Philip Gabriel moved to add another condition: No hookah allowed, seconded by Ann Hayman. The amendment passed by a vote of Yes: 11 (Angus Beverly, Sandy Brown, Lisa Chapman, Caroline Conway, Roozbeh Farahanipour, Philip Gabriel, Ann Hayman, Stephen Resnick, Mark Rogo, Scott Whittle, Laura Winikow), No: 3 (Chantelle Eastman, Trent Jolly, David Lorango) and Abstain: 0.

## 2. AMAZON

Case Number: ZA-2016-2734-DRB-SPP

Project Title: AMAZON

Project Address: 921 & 923 Westwood Boulevard, Los Angeles , CA 90024

Contact Info: Tasia Kallies; (312) 260-7090

Project Description: Sign installation and façade improvements to an existing neighborhood retail use within a cultural resource.

Supporting Documents: <http://www.wwnc.org/Amazon>

Motion: The WWNC BOD is concerned with issues related to parking and traffic and requests that the Westwood DRB ensure that this project comply with the requirements set forth in the Westwood Village Specific Plan and the Westwood Community Plan and that Matthew Quan prior to issuing Specific Plan Permit require that Applicant provide 1) an executed covenant or CUP for two on-site and four off-site parking spaces.

Sandy Brown stated that parking must be an executed covenant, not a CUP. Sandy moved to amend the motion by removing the words "or CUP" and adding, "On site parking shall be posted visibly in the store, included in all off site advertising, and signage stating 30 minutes validated parking for Amazon customers only shall be posted at on site parking" and approve the amended motion. Stephen Resnick seconded, and the motion carried unanimously.

## 3. 539 Mapleton

Case Number: Z 2016 2870

Project Title: 539 Mapleton

Project Address: 539 Mapleton, Los Angeles, CA 90024

Contact Info: Vincent Gormally, 310-558-3944

Project Description: New pool with spa, spa equipment, new wood carport and new wood

arbor.

Motion: The WWNC BOD supports the pool, spa, spa equipment, and wood arbor. We support the wood carport only on the condition that it remains invisible from the street.

Sandy Brown moved to amend the language in the above motion to the one below, seconded by Stephen Resnick, and carried unanimously.

Amended Motion: The WWNC BOD supports the new pool, spa and spa equipment. We also support the wood carport on the condition that proper landscaping is installed to help prevent visibility from Mapleton Street. This was seconded by Stephen Resnick and carried unanimously.

4. Sandy Brown reported that the 10773 Ashton project is supported and has a DRB hearing on November 16th at 6 p.m. at Belmont Village.

#### D. Outreach & Communications

##### 1. Ethics and Funding Training

Chair David Lorango reported that ethics training has been completed by those who needed it. The two renter's seats which are now open on the board will be advertised in the Daily Bruin as well as the website. They will be voted on at the January meeting.

#### E. Homeless Task Force

The next homeless count will take place on January 25, 2017.

#### F. Budget Advocates

Budget Advocate Brandon Pender gave an update on their last meeting on November 7th at City Hall, where they prepared to meet with the heads of various City departments. They have a website, [ncbla.com](http://ncbla.com), with meeting information and attendance records.

#### G. Public Safety —no report

#### H. Transportation & Parking

Chair Angus Beverly reported that some traffic lights need to be calibrated, and gave as one example the light at Lindbrook and Wilshire which turns red too quickly. The DOT looked at the light but declined to do anything.

## I. Bylaws

### 1. Composition (Section 1, (F), Seat 15)

Sandy Brown explained the change. The wording was changed slightly. Scott Whittle moved to approve the change, seconded by Roozbeh Farahanipour, and carried unanimously.

### 2. Terms and Term Limits (Section 4)

After discussion, Sandy Brown moved to approve the change, seconded by Ann Hayman. The change was approved by a vote of Yes: 8 (Sandy Brown, Chantelle Eastman, Roozbeh Farahanipour, Philip Gabriel, Ann Hayman, David Lorango, Stephen Resnick, Scott Whittle), No: 7 (Angus Beverly, Lisa Chapman, Chantelle Eastman, Trent Jolly, Mitchell Keiter, Mark Rogo, Laura Winikow) and Abstain: 0.

### 3. Officers (Article VI, Section 1)

Sandy Brown moved to approve the change, seconded by Scott Whittle.

Lisa Chapman moved to amend the change to add the Chairs of Public Safety, Transportation & Parking, and Zoning & Violations to the Executive Committee. Trent Jolly seconded and the motion carried by a vote of Yes: 10 (Angus Beverly, Lisa Chapman, Caroline Conway, Chantelle Eastman, Roozbeh Farahanipour, Philip Gabriel, Trent Jolly, Mitchell Keiter, David Lorango, Mark Rogo), No: 5 (Sandy Brown, Ann Hayman, Stephen Resnick, Scott Whittle, Laura Winikow), and Abstain: 0.

### 4. Elections (Article X, Section 2 (A) 1)

Sandy Brown moved to approve the change, seconded by Scott Whittle, and carried unanimously.

BYLAW REVISION adopted by the WWNC 11/9/16

#### Sec. 1: Composition

F. Seat 15: Educational Community – Director must be a stakeholder who may currently be a teacher, administrator, or parent of a student in the K-12 school community, public or private, who lives within the WWNC boundaries or whose child attends a public or private school within the WWNC boundaries.



(University High School is the home school for students within the WWNC boundary but the school is NOT within the WWNC boundary. Therefore, a parent of a University High School student can serve as a Director on the Educational Community seat on the WWNC Board. A parent who lives outside of the boundary of the WWNC but whose child attends school within the WWNC boundary can also serve as a Director on the Educational Community seat on the WWNC Board.)

#### Sec. 4: Terms and Term Limits

Elected Directors will hold office for a term of four (4) years. Terms of office shall begin when and extend until each election is certified by the City. All Board Terms, which end prior to a City administered election shall be extended until after the certification of election results or the resolution of all official election challenges for that particular cycle, whichever date is later. There are no term limits.

(Two (2) year election cycles are expensive, extremely time consuming, and difficult to get-out-the-vote in person and by mail. This is true for both the candidate and the stakeholder/voter. Four (4) year terms of office are used by many neighborhood councils.)

#### ARTICLE VI OFFICERS

Sec. 1: Officers of the Board – The officers of the Board (Officers”) shall include the following positions which together comprise the Executive Committee: President, Vice President, Secretary, Treasurer, Land-use Chairperson, Outreach Chairperson, Transportation and Parking Chairperson, Public Safety Chairperson, and Zoning and Violations Chairperson.

(This change will incorporate all Chairpersons into the Executive Committee. They do much of the work and should be so designated on the Committee.)

#### ARTICLE X ELECTIONS

##### Sec. 2: Governing Board Structure and Voting

A. Each Stakeholder may cast ten (10) votes.

1. A vote may be cast for one (1) Director in each group representing the following: Owner Residential, Rental Residential, Business, Student, Faculty or Staff, Educational Community, Non-Profit/Arts/Cultural/Recreational, and Faith Based. A vote may also be cast for two (2) At Large Directors.

(The prior voting structure was difficult for stakeholders to understand. If you were a homeowner, you could request a Business ballot. If you were a renter you could request a Homeowner ballot. It was not user friendly. A voter had to select either a Renter or a Homeowner or a Business candidate. The suggested Bylaw revision allows every stakeholder to vote for one (1) Homeowner seat, one (1) Renter seat, and one (1) Business seat.)

#### J. WRAC

Sandy Brown stopped attending WRAC meetings as she didn't think they accomplished anything.

Mitchell Keiter volunteered to be the new WRAC representative.

#### K. Zoning & Violations

Chair Roozbeh Farahanipour reported that the City has found trees for Westwood Blvd. south of Wilshire to replace those that were illegally cut.

### 7. REGULATING AVAILABILITY: HOW ACCESS TO ALCOHOL AFFECTS DRINKING & PROBLEMS IN YOUTH AND ADULTS

#### A. Discussion

Ann Hayman started a discussion on whether too many restaurants in Westwood serving alcohol may contribute to alcohol problems with UCLA students. Points made during the discussion were that studies show that serving food with alcohol decreases alcohol-related problems and that more problems are created by liquor stores and bars; both Ralphs and Target sell alcohol which might be a problem; how alcohol problems correlate with off-site establishments; the fact that there are not many bars in Westwood; and a suggestion that WWNC should sponsor a conference on this topic. Ann stated she would like to see the past five years of statistics on alcohol-related incidents from UCLA.

### 8. NEIGHBORHOOD PURPOSE GRANTS

#### A. Discussion and Motion to have grant applications presented in March or April 2017

Lisa Chapman suggested that the grants be presented in March instead of April so that there is enough time to do the paperwork. Lisa moved that WWNC hear Neighborhood Purpose Grants

in March 2017, seconded by Roozbeh Farahanipour, and carried unanimously.

#### 9. LOS ANGELES HOMELESS COUNT

Lisa Chapman announced that the next homeless count will take place on January 25, 2017 from about 11 p.m to 1 a.m. The time is later than last year so that a more accurate count can be made. Lisa encouraged board members to participate.

#### 10. WWNC WEBSITE

Lisa Chapman announced that the website has been cleaned up and the newsletter went out. David Lorango requested photos and ideas for a social section on the website.

#### 11. IMPACT OF NEIGHBORHOOD COUNCILS

A. Discussion of how to assess the impact/success (or lack thereof) of Neighborhood Councils and the Neighborhood Council system - no discussion

#### 12. ADJOURNMENT

President Lisa Chapman adjourned the meeting at 9:33 p.m.